



**W136 N4901 Campbell Dr., Menomonee Falls, WI 53051**

*We are an Equal Opportunity Employer*

## Application for Employment

Date: \_\_\_\_\_

Candidate's Name (first, middle, last): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Are you 18 years of age or older?

☐ Yes ☐ No

Are you legally authorized to work in the U.S.?

☐ Yes ☐ No

Have you ever worked or attended school under another name? If so, under what name?

\_\_\_\_\_

Have you ever been convicted of a crime or pleaded no contest for any offense other than minor traffic violations? ☐ Yes ☐ No If yes, please explain the nature of the crime and date of conviction. (Convictions are not an automatic bar to employment)

\_\_\_\_\_

\_\_\_\_\_

Do you have any *pending* criminal charges against you? ☐ Yes ☐ No If yes, please describe the nature of the charges and date issued: \_\_\_\_\_

\_\_\_\_\_

## Position Desired

Position: \_\_\_\_\_ Start date available: \_\_\_\_\_

Wage rate desired: \$ \_\_\_\_\_ ☐ Hourly ☐ Monthly ☐ Annually

Do you prefer: ☐ Full-time ☐ Part-time If part-time, hours per week desired: \_\_\_\_\_

Hours you are available to work: \_\_\_\_\_

Days of week you are available to work: \_\_\_\_\_

Have you previously worked for Yes Equipment & Services, Inc.? ☐ Yes ☐ No If yes, dates of employment: from \_\_\_\_\_ to \_\_\_\_\_ ; reason(s) for leaving: \_\_\_\_\_

Have you ever applied for a position at this company before? ☐ Yes ☐ No

How did you learn about this opening? \_\_\_\_\_

## Education

High School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Technical School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
College/University:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Post-Graduate Education:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Other education, training or special skills:		

## Skills

Typing speed (WPM): \_\_\_\_\_

Are you experienced in using personal computers? ☐ Yes ☐ No ☐ PC ☐ Mac

Are there any other programs you are capable of using that you think are applicable to the position you are applying for? \_\_\_\_\_

## Work Experience

Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.

Employer:		Address:	
From	To	Position Held:	Reason for Leaving:
Supervisor's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:			
Starting Compensation:		Final Compensation:	
Employer:		Address:	
From	To	Position Held:	Reason for Leaving:
Supervisor's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:			
Starting Compensation:		Final Compensation:	
Employer:		Address:	
From	To	Position Held:	Reason for Leaving:
Supervisor's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:			
Starting Compensation:		Final Compensation:	

## References

Identify three persons who know your work, beginning with the most recent.

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_ **Years Known:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_ **Years Known:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_ **Years Known:** \_\_\_\_\_

## Required License

If required to drive a motor vehicle for the job you are applying for, state your:

**Driver's License Number:** \_\_\_\_\_ **State Issued:** \_\_\_\_\_

## Authorization and Acknowledgements

I affirm that the information I have provided in this application is true to the best of my knowledge, information and belief, and I have not knowingly withheld any information requested. I understand that withholding or misstating any information requested in this application is grounds for rejection of my application, and that providing false or misleading information in this application is grounds for discharge.

I authorize the company to verify my references, record of employment, education record, and any other information I have provided. Unless otherwise noted, I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers and all other persons and entities, from any and all claims, demands or liabilities arising out of or in any way related to such inquiry or disclosure.

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

